

SENIOR ANALYST
•FINANCE •OPERATIONS •SYSTEMS

PROFILE

Self-starter, energetic, with positive attitude. Highly organized and detail oriented with the ability to research, analyze, and problem solve. Strong verbal and written communication skills. Team player able to take action in changing environments. Adept at grasping complex issues quickly and leading diverse teams.

SKILLS

- | | | |
|----------------------------|--------------------------|--------------------------------------|
| • Advanced Excel | • System Administration | • SQL Server |
| • Financial Reporting | • Salesforce | • Budgeting and Accounting |
| • Modeling and Forecasting | • Business Intelligence | • Data Validation and Transformation |
| • Advanced Analytics | • Presentation Abilities | |

PROFESSIONAL EXPERIENCE**FINANCIAL SYSTEMS MANAGER**

2019–Current

Caglia Environmental, Fresno, CA

- *Manage staff, ERP and accounting systems across 4 separate companies
- *Investigate and conduct studies on the forecasts, demand, and capital of projects
- *Design data management processes, system structures, and reporting parameters
- *Advance finance and accounting accuracy and efficiency through data validation
- *Develop enhanced analytic reports and delegate tasks to team members
- *Coordinate and launch multi-year contracted programs with county and state municipalities
- *Reduce accounts receivable and liability exposure by over 50%
- *Implement cross-training and education advancements in systems and analytics

SENIOR FINANCIAL ANALYST / SYSTEM ADMINISTRATOR

2012–2019

Caglia Environmental, Fresno, CA

- *Managed multiple software systems and system conversions and Staff Analysts
- *Developed critical modeling and forecasting for financial planning and analysis
- *Utilized SQL and advanced Excel for data extraction, interpretation and presentation
- *Presented data and conclusions to executive team to improve strategies and operations
- *Identify and implement ideas or practices for improved efficiency and/or accuracy
- *Optimized data collection processes for report generation
- *Created assessment tools resulting in significant increases in annual revenue
- *Conducted data mining and research for various third party audits

BUSINESS ANALYST / SYSTEM ADMINISTRATOR

2010–2012

Puresense Environmental, Fresno, CA

- *Salesforce and FinancialForce system administration and development
- *Developed forecasting systems and financial planning models
- *Analyze and evaluate company's financial position
- *Facilitated business operations and logistics, including product launch and transition
- *Designed weekly and monthly sales/system metrics
- *Managed all aspects of supply chain and new sales processing
- *Supported third party audit procedures, specifically regarding systems and finance

SUPPLY CHAIN ANALYST / PRODUCT MANAGER

2008–2010

Chiquita Brands International, Salinas, CA

- *Designed system based tools for increased accuracy and efficiency
- *Created and facilitated projects to advance Procurement and other departments
- *Supported Management Team with financial development initiatives
- *Developed logistical cost saving measures
- *Coordinated ordering and transportation for regional facilities
- *Corresponded with national departments daily on live demand fluctuations
- *Analyzed and completed monthly invoice transactions
- *Oversaw the transportation of developing project materials

TRANSPORTATION ANALYST

2007–2008

Chiquita Brands International, Salinas, CA

- *Researched system transactions and invoicing
- *Developed and maintained discrepancy reports
- *Communicated with national departments procedural updates and cost corrections
- *Designed preventative measures for system related billing
- *Produced metrics based on evolving business requirements

PURCHASING AGENT / INTERIM ACCOUNTANT

2003–2007

Fresh Express, Salinas, CA

- *Prepared, analyzed, processed and completed inventory and purchase orders
- *Coordinated processing and handling of faulty materials with vendors
- *Directly represented facility execution of new product development and launch
- *Researched and analyzed Accounts Payable invoice discrepancies
- *Prepared daily and monthly reporting (yield, direct labor cost & management financials)
- *Monthly manufacturing variances analysis and reconciliation

EDUCATION

Bachelor of Arts in Intercultural Studies, Biola University, 2006
Classical Honors Degree, Torrey Honors College, 2005

DOMESTIC AND INTERNATIONAL HUMANITARIAN ACTIVITIES

2009 International Rescue Committee - San Francisco-Oakland, CA – Refugee assistance, social security, grant matching

2005 Niger, West Africa – Food distribution, facility construction, and community development

1999 Tecate, Mexico – Facility construction and community outreach

1998 Niger, West Africa – Facility construction and community outreach

1997 Trinidad, West Indies – Community outreach

1996 Kenya, East Africa – Community outreach and development